

23<sup>rd</sup> June 2026

Dear Parent/Carer,

### Hot weather forecast and Year 8 Parental Consultative

We are aware of the unusually high temperatures forecast over the coming days and the importance of maintaining the safety of our school community. The Met Office's upgrade of the extreme heat warning from amber to red does not indicate an increase in risk, but rather greater certainty that these high temperatures will be reached in parts of the UK. We are in the amber zone. Current guidance from the DfE and Essex County Council remains that schools should remain open where possible, while making any appropriate adjustments.

To support students, we have already spoken to our young people about the importance of keeping hydrated and bringing in a water bottle which is refillable and using our water refilling stations across the site. We have also made adjustments to classroom rooming and the school uniform this week regarding relaxing the wearing of ties and blazers and option of wearing PE kit. Staff have also been made aware of the symptoms of Heat Exhaustion and Heat Stroke and have reviewed activities in lessons such as PE.

Please ensure your child brings a water bottle to remain hydrated throughout the day, applies sun cream before arriving at school, and brings a hat or cap to wear when outdoors. If your child suffers from hay fever, please ideally administer any medicine before school.

We will also give students the continued option of wearing their **Appleton School PE kit for the next three days Wednesday 24<sup>th</sup> to Friday 26<sup>th</sup> June or their regular Appleton School uniform with school shoes.** Please note that students should not be wearing a mix of their regular Appleton School uniform with their PE trainers and should not substitute for any other non-school uniform clothing items.

We have also made adjustments regarding the upcoming Year 8 Parents Evening on Thursday 25<sup>th</sup> June, with all appointments now going online. For Parents and Carers who had face to face appointments (5.30-7.00pm), they will be accessible via the School Cloud website. The same timing for these appointments

Headteacher: Sarah Cox, BA (Hons)

Croft Road, Benfleet, Essex, SS7 5RN **Tel:** 01268 794215

**Email:** [info@theappletonschool.org](mailto:info@theappletonschool.org) **Website:** [www.theappletonschool.org](http://www.theappletonschool.org)

would apply. For reference: please see the leaflet below '**Parents' Guide for Booking Appointments'**. Any queries please contact Mrs J Wilson in Student Services on extension #255 or via email at [jwilson@theappletonschool.org](mailto:jwilson@theappletonschool.org) .

I will continue to keep these arrangements under review as the forecast models update for next week.

Thank you for your ongoing support and understanding.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'S. Cox', written in a cursive style.

Ms S. Cox  
Headteacher

## Parents' Guide for Booking Appointments

Browse to <https://theappleton.schoolcloud.co.uk/>

The screenshot shows a form with two sections: 'Your Details' and 'Student's Details'. In the 'Your Details' section, there are fields for Title (Mrs), First Name (Rachael), Surname (Abbot), Email (rabbot4@gmail.com), and Confirm Email (rabbot4@gmail.com). In the 'Student's Details' section, there are fields for First Name (Ben), Surname (Abbot), and Date Of Birth (20 July 2000).

### Step 1: Login

Fill out the details on the page then click the *Log In* button. A confirmation of your appointments will be sent to the email address you provide.

The screenshot shows a page titled 'September Parents Evening'. It contains a note about the event on the 13th and 14th of September. There are two date options: 'Monday, 13th September' and 'Tuesday, 14th September'. Each date option has a right-pointing arrow and a link to 'Open for bookings'. At the bottom, there is a link that says 'I'm unable to attend'.

### Step 2: Select Parents' Evening

Click on the date you wish to book. Unable to make all of the dates listed? Click *I'm unable to attend*.

The screenshot shows a page titled 'Choose Booking Method'. It asks 'What date would you like to book?' and shows 'Monday, 13th September'. It then asks 'What type of appointment would you like?' with two radio button options: 'In-Person' (which is selected) and 'Video Call'. At the bottom, there are 'Next' and 'Back' buttons.

### Step 3: Select in-person or video

When you choose a date that has both in-person and video appointment sessions available you can choose which one you want to book. Then press Next.

The screenshot shows a page titled 'Choose Booking Mode'. It asks 'Select how you'd like to book your appointments using the option below, and then hit Next.' There are two radio button options: 'Automatic' (which is selected) and 'Manual'. Below 'Automatic' is the text 'Automatically book the best possible times based on your availability'. Below 'Manual' is the text 'Choose the time you would like to see each teacher'. At the bottom, there is a 'Next' button.

### Step 4: Select Booking Mode

Choose *Automatic* if you'd like the system to suggest the shortest possible appointment schedule based on the times you're available to attend. To pick the times to book with each teacher, choose *Manual*. Then press *Next*. We recommend choosing the automatic booking mode when browsing on a mobile device.

The screenshot shows a page titled 'Choose Teachers'. It asks 'Set the earliest and latest times you can attend, select which teachers you'd like to see, and then press the button to continue.' Below this is a section titled 'Choose earliest and latest times' with a horizontal slider. The slider has markers at 14:00, 14:36, 15:24, 16:12, and 17:00. Below the slider, it says 'Your availability: 14:00 - 17:00'.

### Step 5: Select Availability

Drag the sliders at the top of the screen to indicate the earliest and latest you can attend.